



## MAYOR AND CITY COUNCIL OF LAUREL DEPARTMENT OF PUBLIC WORKS

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February 2, 2022

### MEMORANDUM

TO: Mayor Craig A. Moe  
President Brencis D. Smith  
Laurel City Councilmembers  
THRU: Joanne Barr, Deputy City Administrator  
FROM: Brian K. Lee, Director, Public Works BKL  
SUBJ: Fleet Acquisition – 2021 Ford F-550 XL Stake body truck

The Department of Public Works is requesting approval for the purchase of a 2021 Ford F-550 to replace a 2004 Ford F-450 in the fleet that has exceeded its lifespan. We have an immediate need for this replacement as the current vehicle has had numerous breakdowns during this season of inclement weather and is no longer dependable. Forecasted repair costs exceed any expected residual value.

#### Specifications:

The Department solicited several quotes including from vendors on state and county contracts. The accepted quote is from Apple Ford, of Columbia Maryland which has the state of Maryland contract (#00004504).

#### Vehicle Assignments/Replacements:

Based on the replacement schedule, the following vehicle will be removed from fleet and replaced with the new acquisition.

- # 94 will be replaced with the new 2021 Ford F-550 Stake body truck.

The quotes were as follows:

Apple Ford – Columbia	\$62,913.00
Holman Ford – New Jersey	\$72,429.00
Bob Davidson – Baltimore	\$74,524.00

#### Funding:

Funding is included in the FY22 CIP Fleet Replacement Program allocated through Ordinance NO. 1971. The net cost for the vehicle will be \$62,913.00.

**Recommendation:**

It is recommended that the purchase of this vehicle be approved in the amount of \$62,913.00 to Apple Ford of Columbia Maryland for the purchase of the 2021 Ford F-550 stake body truck.

Should you have any questions or desire further information, please contact Brian K. Lee at (301) 725-0088, extension 3208.

**Reviewed:**

  
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**S. Michele Saylor, Director**  
**Department of Budget and Personnel Services**

02/02/2022

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**Date**

cc: Christian Pulley, City Administrator  
Michele Saylor, Director, Budget & Personnel Services